

**MINUTES  
TOWN OF ANDREWS  
BOARD MEETING  
COMMUNITY SERVICES BUILDING  
JANUARY 09, 2007**

Mayor Brown called the meeting to order at 7:05 PM. Alderman Bristol, Alderman Reid, Alderman Adams, and Alderman Jordan were present. Town Administrator Bill Green and Deputy Clerk Teresa Taylor were also present. Town Attorney M. Ellen Davis was also present at this meeting.

**ITEM 2**

Motion to add Action on Recreation Park Master Plan as G and move Executive Session to H by Alderman Reid. Second by Alderman Adams. Motion approved.

**ITEM 3**

Motion to approve the minutes of December 12, 2006 as presented by Alderman Reid and Second by Alderman Adams. Motion carried.

**ITEM 4 – REPORTS**

Report by Ronnie Brooks that Mylon Hall should have the cabinets and countertops for the kitchen at the Senior Center installed by January 16, 2007.

**ITEM 5 – UNFINISHED BUSINESS**

None noted.

**ITEM 6 – NEW BUSINESS**

- A. Report from Sandy Dobson, CPA on the 2005-2006 FY Audit. She reported a clean opinion of the audit. Ms. Dobson made the statement that there is lack of segregation of duties but that this is common in most small Local Government offices. She

also noted that there had been roughly \$53,000.00 added to the General Fund this year. Made comments that everything had been posted correctly. Ms. Dobson left her contract to do the audit for the 2006-2007 FY.

After reviewing the contract a Motion was made to accept the 2006-2007 FY audit contract from Sandy Dobson, CPA by Alderman Reid and Second by Alderman Bristol. Motion approved.

- B. Mr. Carl Hartman was not present at this time but did come in at 7:45 PM to discuss a Walking Project that he is trying to put together. He suggested a simulated walk to put everyone's exercise (walking, running, swimming, etc.) together to see if it can add up to the distance to make it from North Georgia to Maine. He asks permission to mark every  $\frac{1}{4}$  mile so that people will know how far they have walked. It was suggested that Mr. Hartman contact the DOT for permission to mark any State owned property. Motion was made to let Mr. Hartman mark any of the Town owned sidewalks by Alderman Jordan and Second by Alderman Bristol. Motion carried.
  
- C. Next was the discussion to make current part-time Police Officer, Tony Caivano a full time employee. Motion was made by Alderman Jordan to make Tony Caivano a full time Police Officer effective January 12, 2007 allowing a 90-day probationary period. Second by Alderman Bristol. Motion approved.
  
- D. Next was the recognition of Tim Wood's Grade 1 Biological Treatment License. Motion was made by Alderman Bristol to give Tim a .50 per hour raise to make his pay now \$12.00 per hour and Second by Alderman Jordan. Motion carried.

- E. Next was the Motion by Alderman Reid to make Teresa Taylor the Town Clerk and let Bill Green serve as Deputy Town Clerk and Second by Alderman Jordan. Motion approved.
- F. In public comment period the Mayor declared a 40,000 BTU LP gas heater as surplus. Bids will be accepted at Town Hall.
- G. Next was a discussion about the Recreation Park Master Plan. Motion by Alderman Reid to accept the proposal from BWSC pending a lump sum price. Second by Alderman Bristol. Motion carried.

Next was a request to contract Raxter's Concrete to pour 14 yards of concrete for the Skate Park. Motion by Alderman Reid to move ahead with this process. Second by Alderman Jordan. Motion carried.

Motion to table a decision on the contractor to build the storage shed at the Recreation Department. Second by Alderman Jordan. Motion carried.

- H. Next was a motion by Alderman Reid to go into Executive Session to discuss personnel matters. Second by Alderman Adams. Motion carried. Executive session began at 8:00pm.

At 8:43pm a Motion was made by Alderman Adams to go back to regular session. Second by Alderman Jordan. Motion carried.

At 8:45pm a Motion was made by Alderman Reid to recess until Noon on January 10, 2007. Second by Alderman Bristol. Motion carried.

The January 9, 2007 meeting was reconvened at 12:05 PM on January 10, 2007 with the following members present: Mayor Brown, Aldermen Adams, Alderman Jordan, Alderman Bristol, Alderman Reid, Bill Green and Police Chief Ray Gregory.

Motion by Alderman Reid to enter into Executive Session for the purpose of personnel matters as allowed in G.S. 143-318.11(c), G.S. 143-318.11 (a)(6) and G.S. 160A-168. Second by Alderman Bristol. Motion carried.

Motion by Alderman Adams and Second by Alderman Bristol to return to Regular Session. Motion carried.

Motion by Alderman Adams to adjourn at 1:02 PM.