

**MINUTES
TOWN OF ANDREWS
BOARD MEETING
COMMUNITY SERVICES BUILDING
JULY 22, 2004
7:00 PM**

Mayor Rhinehardt called the meeting to order at 7:00 PM.

Members present were: Alderman Reid, Alderman Jordan, Alderman Phillips and Alderman Hogsed. Also present were Town Attorney M. Ellen Davis and Town Clerk Bill Green.

ITEM 2

Upon Motion by Alderman Reid and Second by Alderman Phillips, the Agenda was amended to add Item D for Brenda Prom and move Executive Session to Item E. Motion carried.

ITEM 3

Upon Motion by Alderman Reid and Second by Alderman Hogsed, the Minutes of the June 15 and June 24, 2004 meetings were approved as presented.

ITEM 4

There were no reports to be presented at this time.

ITEM 5

There was no unfinished business to undertake at this time.

ITEM 6 – NEW BUSINESS

- A. First on the agenda was a request from Penny Shields for the Board of Aldermen to consider an additional adjustment to her utility bill due to the over charges resulting from her water meter reading about twenty (20) per cent fast. Motion by Alderman Jordan to make an adjustment based on the last six (6) months of reliable data. Second by Alderman Phillips. Motion carried.

- B. Next was a proposal to change the cut-off basis for non-payment to \$75.00, the same as the deposit amount or after sixty (60) days of non-payment. Motion by Alderman Hogsed to table this issue until a later date. Second by Alderman Reid.

- C. Next was a review of McGill Associates letter to Hobby Construction concerning the Floating Intake project and the lack of progress to date. After a brief discussion, Alderman Hogsed made a Motion that work needs to be began within fourteen days of July 24, 2004 or a return of the money paid in September 2003. Second by Alderman Jordan. Motion carried.

D. Next was Mrs. Brenda Prom appearing on behalf of her mother, Mrs. Cathey and permission being given by the Town to the Sharp family to cut the bushes located in the alley behind the Cathey home. It seems that the Sharp family, instead of trimming the bushes, cut the plants at the ground. The main focus of the issue was the cutting of the bushes by non-town personnel and the failure of the Town to communicate to the Cathey's the intention to remove the bushes. The discussion moved on to the failure of the Fire Department and their insurance company to adequately compensate the family for the damage to the residence caused in 2003 by a controlled burn by the Fire Department next door to the Cathey's home. Town Clerk and Administrator Bill Green offered an apology to Mrs. Cathey for the non-communication. Town officials promised to review the situation with the insurance carrier for the Andrews Volunteer Fire Department and to prepare a report for the Board of Aldermen.

E. Next was a Motion by Alderman Reid to enter into Executive Session for the purpose of personnel matters. Second was by Alderman Jordan.

Motion by Alderman Reid and Second by Alderman Phillips to go back to regular session.

The results of the Executive Session are as follows:

Town Administrator delegates work assignments to the various Departments as the jobs arise and the priority is determined. These job assignments are then relayed to the workers by the appropriate supervisor. The chain of command is as follows: Workers are to voice their concerns with their supervisor and then with the Town Administrator. If the issue is not resolved, then the matter will be brought before the Board of Aldermen at their next regularly scheduled meeting.

It was also decided that a \$.25 per hour raise would be given to all Town employees effective the next payroll period, August 6, 2004. The budget as prepared, has sufficient monies budgeted to cover this amount.

It was also discussed that a different method must be used to insure that the Valleytown Cemetery is kept looking presentable on a more frequent basis than has been done in the past. The issue of getting assistance from the Cherokee County Sheriff's Department has not proven entirely satisfactory as personnel are not always available when mowing is scheduled. It was decided proposals would be accepted for mowing of the cemetery and opened at the work session of August 3, 2004 with awarding of the contract to be made at the August 10, 2004 meeting.

With no further business to come before the Board and upon Motion of Alderman Reid and Second by Alderman Phillips, the meeting was adjourned at 8:08 PM.

Mitch Rhinehardt, Mayor

Bill Green, Clerk