

**MINUTES
BOARD MEETING
TOWN OF ANDREWS
NOVEMBER 10, 2003
COMMUNITY SERVICES BUILDING
7:00 PM**

Mayor Pro-tem Reid called the meeting to order at 7:15 PM. Members present were: Alderman Jordan, Mayor Pro-tem Reid, Alderman Phillips and Alderman Hogsed. Mayor Rhinehardt was absent for this meeting.

Also present were Town Attorney M. Ellen Davis and Town Clerk Bill Green.

ITEM 2

Upon Motion by Alderman Hogsed the Agenda was amended on Item C to include gift certificates with the Holiday Schedule. Second by Alderman Phillips. Motion carried.

ITEM 3

Upon Motion by Alderman Phillips and Second by Alderman Hogsed, the Minutes of the October 14, 2003 meeting were approved as presented.

ITEM 4 – REPORTS

The Board received reports indicating that the 2002-2003 fiscal year audit report had been presented to the Local Government Commission for approval. Official presentation will be made to the Town at the December meeting. The Town of Murphy will host a joint meeting with the Town of Murphy, Cherokee County and the Town of Andrews on November 18, 2003 at 5:30 PM at Shoebooties Cafe. The engineering and encroachment permits for the Taylor's Creek water line extension have all been signed and filed with the various agencies. Approval is expected to allow construction to begin in four to six weeks.

ITEM 5 – UNFINISHED BUSINESS

There was no unfinished business to consider at this time.

ITEM 6 – NEW BUSINESS

- A. The first item of new business was consideration of road paving prices for identified streets. Bids are included as a part of these minutes from Higdon Construction and Ray White Paving. After reviewing the prices for the work to be performed, the Board upon Motion by Alderman Jordan and second by Alderman Phillips awarded the paving bid to Higdon Construction.
- B. Next was a request to officially recognize the Trails Committee of the Andrews Valley Initiative as the official committee authorized to prepare plans, hold discussions with various agencies and prepare applications for financial assistance to construct multi-purpose trails in and around Andrews. Motion by Alderman Hogsed and Second by Alderman Phillips to prepare a Resolution to this effect.

- C. Next was consideration of the 2004 Holiday calendar and gift certificates or cash allowance amounts to be given to Town employees at Thanksgiving and Christmas of 2003. Motion to approve presented holiday schedule and award \$25.00 to each employee at Thanksgiving and \$50.00 at Christmas by Alderman Phillips. Second by Alderman Jordan. Motion carried. The Holiday list for 2004 is hereby attached as part of these minutes.
- D. Next was a decision to replace the electrical wiring for the lights at the tennis courts and basketball court. The current wiring and controls does not meet current code and could be dangerous to those attempting to control the lights. Discussion centered on what type of controls to be installed. Prior to the vote on this issue, Alderman Phillips was excused from voting on this item by Motion of Alderman Hogsed and second by Alderman Jordan. Motion by Alderman Hogsed to install wiring and controls using fuses and lockable contacts to Phillips Brothers in the amount of \$3,000. Second by Alderman Jordan. Motion approved.

Mr. Eddie Adams of the Andrews Recreation Board appeared before the Board to ask that a replacement board member be named to replace Judy Nichols since Ms. Nichols has become an employee of the Town at the Recreation Department. The Board asked Mr. Adams if the Recreation Board had a person to recommend to the Town. Mr. Adams replied that Doctor Donald Ambler had been asked to finish out the unexpired term of Ms. Nichols and that he had agreed to finish out the balance of Ms. Nichols term which will end in December 2005. Motion by Alderman Jordan to name Doctor Donald Ambler to finish Ms. Nichols' term. Second by Alderman Hogsed. Motion carried.

With no further business to come before the Board and upon Motion by Alderman Hogsed, the meeting was adjourned at 7:50 PM.

Mayor Pro-tem James Reid

Bill Green, Clerk