

**MINUTES
BOARD MEETING
TOWN OF ANDREWS
DECEMBER 4, 2003
COMMUNITY SERVICES BUILDING
7:00 PM**

Mayor Rhinehardt called the meeting to order at 7:00 pm. Members present were: Alderman Reid, Alderman Jordan, Alderman Phillips and Alderman Hogsed.

Also present were Town Attorney M. Ellen Davis and Town Clerk Bill Green.

ITEM 2

Upon Motion by Alderman Reid and second by Alderman Phillips the Agenda was amended to make the Executive Session Item F and add the Recreation Board as Item E.
Motion carried.

ITEM 3

Upon Motion by Alderman Phillips and second by Alderman Reid, the Minutes of the November 10, 2003 meeting were approved as presented.

ITEM 4-REPORTS

The Board received reports from the Clerk detailing the delivery of grant documents from the NC Rural Center for the Alternative Water Supply Study Grant. The grant documents need signed as accepted and returned as well as the contract with McGill Associates.

Mayor Rhinehardt signed the acceptance of the grant from the Rural Center as well as the contract with McGill to perform the study.

ITEM 5-UNFINISHED BUSINESS

There was no unfinished business to discuss at this time.

ITEM 6 – NEW BUSINESS

- A. The first item was presentation of the 2002-2003 fiscal year audit by Sandy Dobson, CPA. Ms. Dobson indicated that this was a “clean opinion” in that there were no reportable violations or problems. In the management letter portion, there is a section dealing with segregation of duties, but with the small staff, it will most likely always be a problem and one shared by many small units of government. Ms. Dobson indicated that this should pose no real problems as long as adequate internal control are utilized and Board members continue to be actively involved.

Ms. Dobson indicated that she did not have a new proposal with her to submit to the Board for the 2003-2004 fiscal year, but as soon as the new forms are available, she will submit a proposal for the next year’s audit services.

- B. Next was Mr. Russ Pruitt and Mrs. Vicki Pruitt to inform the Board about a problem that they felt was caused by the issuance of a Zoning Permit for a business and building they wished to place on a lot located on First Street. The Pruitt's felt that since the permit was issued by the Town and then the Cherokee County Building Inspector’s office refused to finalize the permit that the Town could and should be responsible for the costs expended by them in purchasing the lot and making a down payment on a modular building to place on the lot.

The Board listened to the Pruitt's and expressed they sorrow at the problems they have endured and offered to help in any fashion that is permissible.

- C. The Board received a report that the previous work at the Recreation Park had been completed. The new wiring is in place, however, the service in the pool building is not large enough to handle the pool, office, softball lights as well as the tennis court and basketball lights. The recommendation from the electricians is to split the tennis court amd basketball court to their own service entrance to allow the softball lights to operate at full voltage. The cost to make the application to Duke Power as well as install the new breaker box and service entrance is placed at \$950.00. The Board approved this project to continue by a Motion by Alderman Reid and second by Alderman Jordan. Motion carried.

- D. Next was approval to declare surplus some equipment at the Andrews Library that is outdated, broken or simply just not used any more. After reviewing the list of equipment and upon Motion by Alderman Jordan and second by Alderman Phillips to donate the surplus equipment at the library to the Friends of the Library. This would allow the Friends of the Library to include this surplus property in their next auction to raise funds for projects at the library. Motion carried. It was also decided to advertise the 1994 Ford automobile declared surplus earlier to see if any interest can be generated in this surplus property. Decision to advertise in the classified section of the Andrews Journal.

- E. Next was a discussion with Mr. Eddie Adams and Mr. Don Ambler of the Recreation Advisory Board to discuss the Recreation Park and work that may be needed in the coming fiscal year. Discussion centered around lights for the little league ballfield, roofing for the building and work on the pool itself.

Cherokee County has approached the Town on Several instances to enter into a contract with the Town and make the Recreation Park a part of the county-wide recreation effort with costs to split 50 – 50 between the county and the town. Motion by Alderman Reid for the County and Town Advisory Boards to meet, bring proposals to the County and Town Board for review and discussion. Second by Alderman Phillips. Motion carried.

- F. Motion by Alderman Reid to enter into Closed Executive Session to discuss personnel issues. Second by Alderman Jordan.

Motion to go back to regular session by Alderman Reid. Second by Alderman Phillips.

Results of the Closed Executive Session:

Motion to terminate employment of Jeremiah Wike effective Immediately by Alderman Hogsed. Second by Alderman Phillips. Motion carried with three votes for and Alderman Jordan Voting in the negative in this action.

With no further business to come before the Board and upon Motion by Alderman Hogsed and Second by Alderman Jordan the meeting was adjourned at 8:43 PM.

Mitch Rhinehardt, Mayor

Bill Green, Clerk

