

**MINUTES
TOWN OF ANDREWS
BOARD MEETING
COMMUNITY SERVICES BUILDING
DECEMBER 13, 2005**

Mayor Brown called the meeting to order at 7:00 PM. Members present were: Alderman Jordan, Alderman Adams, Alderman Reid and Alderman Bristol. Also present were Town Attorney M. Ellen Davis, Town Administrator Bill Green and Deputy Town Clerk Teresa Taylor.

ITEM 2

Motion by Alderman Reid and Second by Alderman Adams to approve the agenda of December 13, 2005 as presented.

ITEM 3

Motion by Alderman Reid and Second by Alderman Jordan to accept the minutes of November 19, 2005 as presented.

ITEM 4 – ORGANIZATION MEETING

- A. Organizational meeting components
 - I. First was a discussion to establish a meeting schedule. There was Motion by Alderman Reid to set the Work Session time for 5:30 PM for the winter months and to leave the current established time of 7:00 PM on the second Tuesday of each month for the Board Meeting. Second by Alderman Jordan. Motion Carried.
 - II. Next was the subject of compensation for the Mayor and Aldermen. Motion by Alderman Reid to keep pay at current rate of \$400 per month for Mayor and \$200 per month for Aldermen. Second by Alderman Adams. Motion Carried.
 - III. Next was the matter of selecting the Mayor Pro Tem. Alderman Jordan received the highest votes and would automatically be the Mayor Pro Tem, but due to his out of town work he respectfully declined. Motion by Alderman Reid to appoint Alderman Adams as Mayor Pro Tem because he was the second highest vote getter. Second by Alderman Jordan. Motion Carried.

- IV. Next was the topic of the selection of the Town Attorney. Motion by Alderman Reid to retain the current Attorney, M. Ellen Davis, as her service has been more than satisfactory. Second by Alderman Adams. Motion Carried.
- V. Next was the matter of selecting of the Town Auditor and the Decision on the interim audit. Motion by Alderman Reid to table The decision on the interim audit until the next meeting and to retain the current Auditor, Sandy Dobson, as her service has been Outstanding. Second by Alderman Adams. Motion Carried.
- VI. Next was the topic of standing committee appointments. No action taken.
- VII. Next was the subject of the selection of officials authorized to sign Financial instruments. Due to his work out of town, Alderman Jordan declined this authority. Motion by Alderman Reid to empower Mayor Brown, Alderman Adams, Alderman Bristol and Alderman Reid to sign financial instruments. Second by Alderman Adams. Motion Carried.
- VIII. Next was the matter of the assignment of departmental oversight. Motion by Alderman Adams to assign each Alderman as follows:
Police –Alderman Jordan, Alderman Reid, and Alderman Bristol with Mayor Brown automatically on Police Department oversight.
Recreation- Alderman Reid and Alderman Adams
Water/Wastewater- Alderman Jordan and Alderman Bristol
Maintenance- Alderman Bristol and Alderman Jordan
Streets/Sanitation- Alderman Adams and Alderman Jordan
Second by Alderman Bristol. Motion carried.

ITEM 5- REPORTS

Town Administrator Bill Green reported that the 2004-2005 Audit has been finished and approved. The Audit will be picked up this week at the office of Sandy Dobson.

ITEM 6 – OLD BUSINESS (SKATE PARK)

Alderman Reid suggested a four month extension for the rectangle shaped concrete pad. He recommended letting the volunteers try to get their design built with the grant monies with the funds still in the possession of the Town. If they do not have their design built by Spring, the Board will go ahead with the plans for the rectangle pad. Motion by Alderman Reid to let the volunteers build their design with the contingencies of getting three bids for the concrete work, and that Bill Green will oversee the funds. Second by Alderman Bristol. Motion carried.

ITEM 7 – NEW BUSINESS

- A. First was the topic of the annexation of Bridal Path Lane. There were no Objections from anyone on this subject. Motion made to approve the voluntary annexation by property owners on Bridal Path Lane off Tucker White Hollow by Alderman Bristol. Second by Alderman Reid. Motion carried.

- B. Next was the matter of approval of the sewer line extension project for Bridal Path Lane. Motion made to accept the engineering proposal from Dean Haney for a lump sum fee of \$3,235.00. Second by Alderman Bristol. Motion carried.

- C. Next was a presentation from Wendell Hedden, Chairman of the Board of Zoning and Adjustment. He explained the proper procedures of the Board Of Zoning and Adjustment functions. Mr. Hedden wanted to express the Fact that he has specific rules and regulations that he must follow, regardless of the situations that may occur.

- D. Next the Board took comments from the public.

With no further business to come before the Board and upon Motion by Alderman Reid and Second by Alderman Adams the meeting was adjourned at 8:15 PM.

Mayor, Town of Andrews

Town Clerk