

**MINUTES
TOWN OF ANDREWS
BOARD MEETING
COMMUNITY SERVICES BUILDING
DECEMBER 14, 2004
7:00 PM**

Mayor Rhinehardt called the meeting to order at 7:00 PM. Members present were: Alderman Reid, Alderman Phillips, Alderman Hogsed. Alderman Jordan joined the meeting about ten minutes late. Also in attendance was Town clerk Bill Green. Town Attorney M. Ellen Davis was not in attendance.

ITEM 2

Upon motion by Alderman Reid and Second by Alderman Phillips the agenda was amended as follows:

Item E (Consideration of a Drug Testing Policy) is changed to Item H.
Item E is changed to: Begin process to rescind Personnel Ordinance of 1991

Item G is added: Appointment of Alderman Hogsed to the Sub-committee working with the Zoning Board on the regulation of adult oriented businesses within the corporate limits of Andrews

Item H is now Consideration of a Drug Testing Policy for the Town of Andrews.

Motion Carried.

ITEM 3

Motion by Alderman Reid and Second by Alderman Phillips to approve the Minutes of November 9, November 12, and November 15, 2004. Motion carried.

ITEM 4 – REPORTS

Mayor Rhinehardt reported that a meeting with the company constructing the water treatment plant, the construction manager with McGill, town staff and other interested persons would take place later in the month at the existing water treatment plant. The date was first established as December 22, but could change due to the delivery schedule of the equipment. Also reported was Higdon Construction's paving work. Chaloux Street and Justis Street had been resurfaced and part of the patching work was accomplished before the asphalt plants shut down. The plants have shut down and patching will have to wait until March of 2005 when the plants reopen to resume.

ITEM 5 – UNFINISHED BUSINESS

Selection of a company to install support cables on the floating intake at Dan Holland Reservoir was next. A proposal from Tugaloo Pipeline Company had been received in the amount of \$3,200. At the last meeting, the Board of Aldermen had asked that other companies be asked for a price. Inquiries of several other construction companies had not resulted in any prices being received as of this date. Motion by Alderman Phillips to award the job to Tugaloo Pipeline in the amount of \$3,200.00. Second by Alderman Reid. Motion Carried.

ITEM 6 – NEW BUSINESS

- A. First on the Agenda was a 90 day review of Josh Litchfield with the Andrews Police Department. Motion by Alderman Reid and Second by Alderman Hogsd to approve the transition to a permanent employee status and the award the customary \$.50 raise. Motion carried.
- B. Next was the awarding of Employee Christmas Bonus. Motion by Alderman Reid with second by Alderman Phillips to award the amount of \$50.00 for each employee. Motion carried.
- C. Next was the purchase of new stop signs and posts for the intersections on First Street to match the style of the lights installed at Hall Park. The amount for this purchase is approximately \$2,328.00 (Powell Bill eligible) from Mel Northly. Motion to purchase the signs and hardware by Alderman Reid with second by Alderman Phillips. Motion carried.

- D. Next was a request to purchase a laser printer for Town Hall Offices. The current dot matrix printer has been in continuous service since 1999. Phillips Computer Service has submitted a quote of \$1,053.00 for a HP Laser printer. Motion by Alderman Reid and second by Alderman Hogsed to approve the purchase. Motion carried.
- E. Next was a Motion to begin the process of rescinding the Personnel Ordinance of 1991. This personnel ordinance was enacted in January of 1991 and has not been amended to reflect the changes in state and federal regulations that have taken place since that time. It was felt that rescinding the ordinance was the best action to take and that a new personnel policy will be adopted to replace the old ordinance. Motion to begin this process by Alderman Hogsed. Second by Alderman Reid. Motion carried.
- F. Next was consideration of the purchase of new sanitation truck. The current truck is a 1995 Ford chassis and has given quite a few problems over the past months. Prices were received from several vendors on both International and Sterling chassis and complete units from the vendor that the current truck came from. Motion to table the item by Alderman Reid with a second from Alderman Jordan to see if more prices can be received to lower the cost.
- G. Next was the appointment of Alderman Hogsed to a sub-committee of officials from Andrews, Murphy and Cherokee County to begin work on ordinances for all three entities to regulate adult oriented businesses. This work will enable all three entities to have comparable ordinances to regulate the location, density and other such factors of businesses that rent, sell or otherwise deal in adult oriented merchandise to include tattoo shops. Motion to appoint Alderman Hogsed by Alderman Reid with a second by Alderman Phillips. Motion carried.
- H. Next was consideration of a Drug Testing policy for the Town of Andrews employees. The previous policy only concerned police officers and this policy was designed to cover all employees and situations. Motion to approve the Drug Policy as presented effective immediately by Alderman Reid. Second by Alderman Hogsed. Motion carried.

Next was Open Forum to allow the citizens assembled to speak and ask questions. Comments were made about drug testing and most citizens indicated they understood the need and several spoke about their own jobs and the testing required of them. Fire Chief Jake Buchanan, Jr. appeared and thanked people for their assistance with the parade on December 11, 2004 and asked for any and all signs back that had been used during the parade. Darrell McGaha asked that before final payment was made to Hobby Construction Company that he be allowed to request reimbursement from the final payment to pay for a Jon boat borrowed to install the floating intake and destroyed in the process. The Board that the town will check with him before final payment is made assured Mr. McGaha.

With no further business to come before the Board and upon motion by Alderman Reid and second by Alderman Phillips. the meeting was adjourned.

Mitch Rhinehardt, Mayor

Bill Green, Town Clerk